



# Certified Practising Accountants Papua New Guinea

(Established under the *Accountants Act 1996*)

## APPLICATION FOR SPECIAL ADMISSION TO MEMBERSHIP 2011 CERTIFIED ACCOUNTING TECHNICIAN (CAT) CATEGORY

This application form must be completed by Expatriate Candidates under the Special Admission Rules (Rule 2.7) and who will be involved directly or indirectly with the PNG LNG Project.

**This application must be completed in block letters and sent with the fee of K990 (incl. GST). Payments can be made by Direct Deposit to CPA PNG, Account No# 10 000 20740, Bank South Pacific, Gordons and copy of deposit slip sent with enrolment form or by cheque or cash to our national office.**

### PERSONAL DETAILS:

Name: (Mr/Mrs/Ms/Miss):.....  
(Surname) (First Name)

Address for correspondence: .....  
.....  
.....

Nationality: .....  
.....

### EMPLOYMENT (IN PNG)

Employer: .....  
.....

Address: .....  
.....

Nature of Business: .....  
.....

Position Title: .....  
.....

Telephone: ..... Fax: ..... Email: .....

### TERTIARY EDUCATION

<u>Certificate/Diploma/Degree</u>	<u>Where Obtained (T/Institution)</u>	<u>Year</u>
.....	.....	.....
.....	.....	.....
.....	.....	.....

**IMPORTANT:** All certificates must be must be certified by a Commissioner of Oaths or a Justice of the Peace.

### TESTIMONIALS

Please submit two (2) written testimonials dated within three (3) months of the date of this application, either from a member of this Institute, a minister of religion, a businessperson of good standing in the community, or a member of another professional body. One testimonial may be from your employer.

**Testimonials attached:**

<u>Name</u>	<u>Company</u>	<u>Title</u>	<u>Phone/Fax</u>
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**DECLARATION**

**ALL APPLICANTS MUST FILL IN THIS FORM**

I, the undersigned, hereby apply for Membership with Certified Practising Accountants Papua New Guinea (CPA PNG) in a classification to be decided by the Council of CPA PNG.

If admitted, I agree to be bound by the provisions of the Accountants Act 1996 (and amendments).

I agree to promote the objectives of the Institute as best I can.

I further declare that I have not been convicted of a criminal offence of a financial nature. Nor have I been adjudicated bankrupt or declared insolvent.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Dated**

\_\_\_\_\_  
**[Print Name]**

\_\_\_\_\_  
**(Signature of witness) - Witnessed by a CPA/CAT member of CPA PNG (Full member of CPA PNG) or Commissioner for Oaths.**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Dated**

\_\_\_\_\_  
**[Print Name]**

\_\_\_\_\_  
**Membership Number**  
(Registration Number)

**The following documents MUST be attached with this form (fully completed)**

- Detailed Curriculum Vitae outlining years of experience and positions held in the past.
- Copy of passport
- Membership of other professional bodies including non accounting professions (if any)
- Job Description
- Letter from Employer in PNG stating:
  - Expected period of Employment in PNG
  - Describe why the position requires specific expertise and experience not available in PNG.
  - Total number of employees to be engaged – PNG Nationals & Expatriates
  - Specify number of PNG Nationals expected to be employed under accounting/finance division as compared to expatriates
- Certified copies of all certificates (must be signed by Commissioner for Oaths stating "It is a True Copy of the Original")

**For Office Use Only**

Date received: ...../...../.....      Amount: K.....      Receipt No: .....