



Certified Practising Accountants

Papua New Guinea

Established under the Accountants Act 1996

ELECTION TO COUNCIL FOR YEAR 2011/2012 **IMPORTANT NOTES – NOMINATION & VOTING**

Elections for the National Council are conducted annually. The following need to be fully adhered to during the nomination and voting process for the President, Vice President, Treasurer and 9 Council Members.

Nomination:

1. The attached nomination form must be fully completed including a brief biographical details and information concerning the nominee's past service to CPA PNG and the profession on the prescribed form. (The nomination form is not complete without this information).
2. Nominations MUST be the original fully completed forms and MUST be in a sealed envelope.
3. All nominations MUST be dropped off in the sealed boxes – one at the CPA Haus and another at the Port Moresby Post Office or posted to CPA PNG labelled as follows: 2012 National Council Elections, CPA PNG, PO Box 1937, Port Moresby, National Capital District.
4. CLOSE OF NOMINATIONS: FRIDAY, 30 SEPTEMBER 2011 AT 5:00PM. The boxes will be opened at PNG Electoral Commission office witnessed by scrutineers for nominees (if any) and CPAPNG Secretariat at 5:00PM.

Voting Process:

5. After the nominations are confirmed, voting papers will be forwarded to the eligible voters (Fellows, CPAs, ATs and RGs/RAGs) by the CPAPNG Secretariat commencing Monday, 03 October 2011.
6. Voting papers MUST be in sealed envelopes and dropped off in the sealed boxes – one at the CPA Haus and another at the Port Moresby Post Office or posted to CPA PNG labelled as follows: 2012 National Council Elections, CPA PNG, PO Box 1937, Port Moresby, National Capital District using pre-stamped envelopes provided.
7. CLOSING OF VOTING: TUESDAY, 15 NOVEMBER 2011 AT 5:00PM. The sealed boxes will be opened by the PNG Electoral Commission's nominated representative at their nominated location witnessed by scrutineers of nominees (if any) and CPAPNG Secretariat.
8. Counting will be done by the PNG Electoral Commission's nominated representative at their nominated location on Wednesday, 16 November 2011.
9. The results will be made known by the PNG Electoral Commission Representative during the Annual General Meeting on Thursday, 17 November 2011 at Gateway Hotel, Port Moresby.



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NOMINATION FORM

I, (please print) being a financial member of CPA Papua New Guinea, in good standing nominate

..... (please print) who is a Fellow / CPA (delete which is not applicable).

TICK APPROPRIATE BOX

AS PRESIDENT []

VICE-PRESIDENT []

TREASURER []

COUNCILLOR []

..... (MEMBERSHIP NUMBER) [_____]
SIGNATURE (AND PRINT NAME) OF PERSON NOMINATING (Must be a Fellow, CPA or AT member)

..... (MEMBERSHIP NUMBER) [_____]
SIGNATURE (AND PRINT NAME) OF PERSON SECONDING THE NOMINEE (Must be a Fellow, CPA or AT member)

ACCEPTANCE OF NOMINATION

I agree to accept nomination as: (tick the appropriate box)

PRESIDENT

VICE-PRESIDENT

TREASURER

COUNCILLOR

..... (MEMBERSHIP NUMBER) [_____]
SIGNATURE OF NOMINEE (Must be a Fellow or CPA member)

NOTE:

Rule 7.1 (a) 'Nominations of eligible candidates shall be in writing, signed by two members entitled to vote, shall also be signed by the candidate nominated, and shall be lodged at the Institute National office at least one month immediately preceding the meeting'.

In the event of a member nominating for more than one position, separate nomination forms for each position must be completed.

(This nomination form must be accompanied by the nominee brief bio-data)



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Council Elections – 2011/2012

Nominee Brief Bio-data

Personal Details

<i>First Name</i>		<i>Last Name</i>	
<i>Address</i>			
<i>Telephone</i>		<i>Facsimile</i>	
<i>Email</i>			

Academic Qualifications

<i>Year</i>	<i>Qualification (Diploma/Degree/Masters/PhD)</i>	<i>College/University</i>

Professional Affiliations

<i>Year</i>	<i>Professional Body</i>

Job Experience

<i>Dates</i>	<i>Position</i>	<i>Employer</i>

Past/Current Contributions to CPA PNG and the Accounting Profession
